

NON-TEACHING STAFF ATTENDANCE REGISTER MARKAZ UNANI MEDICAL COLLEGE & HOSPITAL, PUTHUPPADI FOR APRIL 2023

| S I · N O | Designation | Name | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | Total day of working |
|-----------------------|---------------------------|--------------------------|-------|-----|-----|-----|-----------|------|-----|-----|-----|-----------|-----|-----|----------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|----------------------|
| | | | Sat | Sun | Mon | Tue | Wed | Thur | Fri | Sat | Sun | Mon | Tue | Wed | Thur | Fri | Sat | Sun | Mon | Tue | Wed | Thur | Fri | Sat | Sun | Mon | Tue | Wed | Thur | Fri | Sat | Sun | |
| 1 | Administrative Manager | Mr.AFZAL KOYA | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | O/D | O/D | | 13 |
| 2 | Head Clerk | Mrs.RAHEEMA T.P. | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 3 | Accounts Section InCharge | Mrs.SAJINA P.A. | P | | P | P | P | | | | | P | P | P | CO MP /L | | | | P | P | | | | | | | C/L | P | P | P | P | | 14 |
| 4 | Librarian | Mrs.KULSU M.K. | P | | P | P | C / L | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 5 | Laboratory Technician | Mrs.LATHI REJEESH | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 6 | Laboratory Technician | Mrs.JINI JOSEPH | P | | P | P | C / L | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 14 |
| 7 | Laboratory Technician | Mrs.ATHIRAP.K | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 8 | Laboratory Technician | Mrs.ANJANA RADHAKRISHNAN | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 9 | Museum Keeper | Mr.ABDUL SALAMK.C. | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 14.5 |
| 10 | Museum Keeper | Mr.MUHAMMED JUNAIS P | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | C/L | P | P | | 14 |
| 11 | Students Section InCharge | Mrs.LIJ IJOSEPH | C / L | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 14 |
| 12 | Pharmacy Attendant | Mr.ABDUL KHADER | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | C/L | C/L | C/L | | 12 |
| 13 | Attendant | Mrs.SUBAIDA K.S. | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 14 | Museum Keeper | Mrs. ZUHARAE.K. | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 15 | Attendant | Mr. ALPHY ALEXANDER | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 16 | Library Attendant | Mrs. HASIBA. V K | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 17 | | Mr.YOOSUF ALI | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 18 | Attendant | Mrs. SHEEBA K V | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 15 |
| 19 | Attendant | Mr. MUHAMMED SINAN P.K | P | | P | P | P | | | | | P | C/L | C/L | P | | | | P | P | | | | | | | P | P | P | P | P | | 13 |
| 20 | Establishment | Mrs. NILA SURENDRAN | P | | P | P | CO MP / L | | | | | CO MP / L | P | P | P | | | | P | C/L | | | | | | | C/L | C/L | P | P | P | | 10 |
| 21 | Laboratory Technician | Mrs. LIJI K K | LO P | | P | P | P | | | | | LO P | P | P | P | | | | P | P | | | | | | | P | P | P | P | P | | 13 |
| 22 | Gardener | Mr. SHAJI K S | P | | P | P | P | | | | | P | P | P | P | | | | P | P | | | | | | | P | P | P | P | C/L | | 14 |

P=Present,C/L=CasualLeave,E/L=EarnedLeave,O/D=OnDuty,M/L=MedicalLeave,MT/L=MaternityLeave,S/L=SpecialLeave,Cpl/L=CompensatoryLeave,LP/L=LossofPayLeave,W/V= WinterVacation,R/S=Resigned,L/D=LockDown,H/L/Holiday.

Bio Metric Monthly Attendance Report with (In/Out) Time
For Period : 01/04/2023 To 30/04/2023

Company Name : MARKAZ UNANI MEDICAL COLLEGE & HOSPITAL

NON TEACHING STAFF

Location : PUTHUPPADI

| Emp Code | Emp Name | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
|----------|-------------------------------|----------------|------|----------------|----------------|----------------|---|---|---|------|----------------|----------------|----------------|----------------|----|----|------|----------------|----------------|----|----|----|----|------|----|----------------|----------------|----------------|----------------|----------------|------|
| 10 | Mr. AFZAL MOHAMED KOYA | 08:45 17:11 | WO-I | 08:43 17:08 | 08:35 17:00 | A | A | A | A | WO-I | 08:54 17:20 | 08:30 17:11 | 08:49 17:12 | 08:45 17:12 | A | A | WO-I | 08:50 17:11 | 09:03 17:08 | A | A | A | A | WO-I | A | 08:35 17:20 | 08:45 17:11 | 08:35 17:20 | A | A | WO-I |
| 81 | Mrs. LIJI JOSEPH | A | WO-I | 08:35 17:06 | 08:45 17:11 | 08:45 17:11 | A | A | A | WO-I | 10:45 17:20 | 08:56 17:20 | 08:54 17:10 | 08:54 17:10 | A | A | WO-I | 08:45 17:11 | 08:31 17:15 | A | A | A | A | WO-I | A | 08:54 17:12 | 08:40 17:16 | 08:30 17:10 | 08:54 17:10 | 08:31 17:15 | WO-I |
| 215 | Mrs. KULSU M K | 09:03 17:08 | WO-I | 08:35 17:10 | 08:30 17:10 | A | A | A | A | WO-I | 08:54 17:20 | 08:55 17:10 | 08:54 17:10 | 08:45 17:11 | A | A | WO-I | 08:42 17:15 | 09:03 17:08 | A | A | A | A | WO-I | A | 08:40 17:05 | 08:56 17:18 | 08:50 17:14 | 08:55 17:10 | 09:03 17:08 | WO-I |
| 216 | Mr. ABDUL KHADER | 08:30 17:10 | WO-I | 08:45 17:00 | 08:56 17:18 | 08:30 17:10 | A | A | A | WO-I | 08:55 17:18 | 08:45 17:11 | 08:45 17:11 | 08:45 17:11 | A | A | WO-I | 08:55 17:20 | 08:30 17:10 | A | A | A | A | WO-I | A | 08:55 17:03 | 08:45 17:12 | A | A | A | WO-I |
| 218 | Mrs. RAHEEMA T P | 08:56 17:18 | WO-I | 08:49 17:07 | 08:30 17:10 | 08:56 17:18 | A | A | A | WO-I | 08:30 17:10 | 08:54 17:20 | 08:45 17:11 | 08:45 17:11 | A | A | WO-I | 08:54 17:10 | 08:35 17:00 | A | A | A | A | WO-I | A | 08:35 16:12 | 08:45 17:11 | 08:51 17:14 | 08:54 17:10 | 08:35 17:00 | WO-I |
| 220 | Mr. ABDUL SALAM K.C. | 08:30 17:10 | WO-I | 08:45 17:11 | 08:58 17:02 | 08:54 17:20 | A | A | A | WO-I | 10:45 17:20 | 08:49 17:10 | 08:54 17:10 | 08:30 17:10 | A | A | WO-I | 08:45 17:11 | 08:45 17:20 | A | A | A | A | WO-I | A | 08:45 17:15 | 13:10 18:02 | 09:03 17:08 | 08:45 17:11 | 08:30 17:10 | WO-I |
| 224 | Mrs. SUBAIDA K S | 08:30 17:10 | WO-I | 08:55 17:02 | 08:58 17:02 | 08:58 17:05 | A | A | A | WO-I | 08:54 17:20 | 08:40 17:01 | 08:54 17:10 | 08:54 17:20 | A | A | WO-I | 08:49 17:12 | 08:56 17:18 | A | A | A | A | WO-I | A | 08:54 17:10 | 08:50 17:13 | 08:54 17:10 | 08:54 17:10 | 08:56 17:18 | WO-I |
| 225 | Mrs. LATHI REJEESH | 09:03 17:08 | WO-I | 08:56 17:09 | 08:58 17:02 | 08:59 17:05 | A | A | A | WO-I | 08:45 17:11 | 08:58 17:02 | 08:58 17:10 | 08:45 17:20 | A | A | WO-I | 08:55 17:20 | 08:51 17:13 | A | A | A | A | WO-I | A | 08:55 17:05 | 08:58 17:20 | 08:50 17:15 | 08:45 17:11 | 08:51 17:13 | WO-I |
| 354 | Mrs. SAJINA P.A | 08:50 17:11 | WO-I | 08:49 17:08 | 08:58 17:02 | 08:54 17:20 | A | A | A | WO-I | 08:50 17:15 | 08:50 17:15 | 08:45 17:20 | A | A | A | WO-I | 08:51 17:13 | 08:45 17:11 | A | A | A | A | WO-I | A | A | 08:45 17:12 | 08:54 17:10 | 08:40 17:12 | 08:49 17:12 | WO-I |
| 356 | Mr. MUHAMMED JUNAIS P | 08:45 17:11 | WO-I | 09:02 17:01 | 08:51 17:13 | 08:42 17:15 | A | A | A | WO-I | 08:45 17:11 | 08:45 17:15 | 08:45 17:11 | 08:51 17:13 | A | A | WO-I | 08:40 17:00 | 08:49 17:12 | A | A | A | A | WO-I | A | 08:54 17:15 | 08:40 17:12 | A | 08:30 17:10 | 08:51 17:13 | WO-I |
| 477 | Mrs. ZUHARA E K | 08:51 17:13 | WO-I | 08:51 17:06 | 08:51 17:13 | 08:56 17:18 | A | A | A | WO-I | 08:58 17:02 | 08:58 17:06 | 09:03 17:08 | 08:45 17:11 | A | A | WO-I | 08:45 17:11 | 08:51 17:13 | A | A | A | A | WO-I | A | 08:40 17:05 | 08:45 17:12 | 08:54 17:10 | 08:40 17:12 | 08:37 17:08 | WO-I |
| 509 | Mrs. JINI JOSEPH | 08:50 17:15 | WO-I | 08:57 17:04 | 08:30 17:10 | A | A | A | A | WO-I | 08:51 17:13 | 08:54 17:20 | 08:54 17:10 | 08:54 17:10 | A | A | WO-I | 08:30 17:10 | 08:54 17:15 | A | A | A | A | WO-I | A | 08:55 17:03 | 08:56 17:18 | 08:50 17:14 | 08:55 17:10 | 08:50 17:00 | WO-I |
| 510 | Mrs. ATHIRA P. K | 08:50 17:15 | WO-I | 08:51 17:13 | 08:56 17:18 | 08:30 17:10 | A | A | A | WO-I | 08:55 17:20 | 08:56 17:13 | 08:55 17:20 | 08:45 17:05 | A | A | WO-I | 08:30 17:10 | 08:54 17:20 | A | A | A | A | WO-I | A | 08:35 17:04 | 08:55 17:20 | 08:50 17:15 | 08:45 17:20 | 08:50 17:15 | WO-I |
| 511 | Mrs. ANJANA RADHAKRISHNAN V M | 10:45 17:20 | WO-I | 08:56 17:09 | 08:51 17:13 | 08:51 17:13 | A | A | A | WO-I | 08:58 17:02 | 08:51 17:13 | 08:51 17:13 | 08:58 18:02 | A | A | WO-I | 08:45 17:11 | 08:37 17:08 | A | A | A | A | WO-I | A | 08:57 17:03 | 08:56 17:13 | 08:54 17:10 | 08:54 17:10 | 08:58 17:01 | WO-I |
| 538 | Mrs. ALPHY ALEXANDER | 08:45 17:11 | WO-I | 08:57 17:07 | 10:45 17:20 | 09:03 17:08 | A | A | A | WO-I | 08:55 17:20 | 08:55 17:20 | 08:50 17:15 | 08:55 17:20 | A | A | WO-I | 08:30 17:10 | 08:59 17:00 | A | A | A | A | WO-I | A | 08:55 17:05 | 08:55 17:20 | 08:50 17:10 | 08:54 17:10 | 08:50 17:15 | WO-I |
| 560 | Mr. YOOSUF ALI | 08:54 17:20 | WO-I | 08:49 17:09 | 08:54 17:10 | 08:54 17:10 | A | A | A | WO-I | 09:10 17:18 | 09:03 17:08 | 08:45 17:11 | 08:45 17:11 | A | A | WO-I | 08:51 17:13 | 08:35 17:18 | A | A | A | A | WO-I | A | 08:59 17:02 | 08:50 17:15 | 08:54 17:10 | 08:54 17:10 | 08:56 17:18 | WO-I |
| 570 | Mrs. HASIBA V.K | 08:54 17:10 | WO-I | 08:57 17:06 | 08:55 17:20 | 08:58 17:02 | A | A | A | WO-I | 08:55 17:20 | 08:54 17:10 | 08:51 17:13 | 08:50 17:11 | A | A | WO-I | 08:45 17:11 | 08:58 17:01 | A | A | A | A | WO-I | A | 08:55 17:06 | 08:49 17:15 | 08:45 17:20 | 08:56 17:13 | 08:40 17:00 | WO-I |
| 573 | Mrs. SHEEBA K V | 08:50 17:15 | WO-I | 08:45 17:11 | 08:50 17:11 | 08:49 17:12 | A | A | A | WO-I | 08:51 17:13 | 08:51 17:13 | 08:58 18:02 | 08:58 18:02 | A | A | WO-I | 08:30 17:10 | 08:59 17:15 | A | A | A | A | WO-I | A | 08:55 17:06 | 08:55 17:20 | 08:50 17:15 | 08:45 01:20 | 08:55 17:20 | WO-I |
| 579 | Mr. MUHAMMED SINAN P K | 08:55 17:20 | WO-I | 08:58 17:10 | 08:58 17:15 | 10:45 17:20 | A | A | A | WO-I | 08:50 17:15 | A | A | 08:56 17:18 | A | A | WO-I | 08:45 17:11 | 08:51 17:13 | A | A | A | A | WO-I | A | 08:51 17:05 | 08:45 17:10 | 08:54 17:13 | 08:51 17:11 | 08:45 17:11 | WO-I |
| 582 | Mrs. NILA SURENDRAN | 08:54 17:10 | WO-I | 08:45 17:11 | 08:55 17:20 | A | A | A | A | WO-I | A | 08:51 17:13 | 08:50 17:11 | 08:51 17:13 | A | A | WO-I | 09:03 17:08 | A | A | A | A | A | WO-I | A | A | A | 08:54 17:10 | 08:54 17:10 | 08:51 17:13 | WO-I |
| 583 | Mrs. LIJI K K | A | WO-I | 08:51 17:13 | 08:55 17:20 | 08:45 17:11 | A | A | A | WO-I | A | 08:49 17:15 | 08:45 17:11 | 08:45 17:11 | A | A | WO-I | 09:03 17:08 | 08:56 17:18 | A | A | A | A | WO-I | A | 08:56 17:08 | 08:50 17:15 | 08:54 17:10 | 08:55 17:20 | 09:03 17:08 | WO-I |
| 584 | Mr. SHAJI K S | 08:56 17:13 | WO-I | 08:30 17:10 | 08:51 17:13 | 08:54 17:10 | A | A | A | WO-I | 08:51 17:13 | 08:58 17:01 | 08:54 17:20 | 08:54 17:20 | A | A | WO-I | 08:45 17:11 | 08:40 17:00 | A | A | A | A | WO-I | A | 08:55 17:10 | 08:49 17:15 | 08:45 17:20 | 08:56 17:13 | A | WO-I |